

From: George Morino/=TMS/Toyota.

Sent: 12/12/2005 8:23 PM.

To: [] Michihito Tanikawa/=HINPO/TMC0@TMC0.

Cc: [] Yasuhiro

Morozumi/=HINPO/TMC0@TMC0;Stefan_Brand@toyota.com;Mark_kubota@toyota.com;kirk_forsht@toyota.com;junichi_kobayashi@toyota.com;Moritomi Yoshizuru/=HINPO/TMC0@TMC0@TMCE;Michiteru_Kato/=HINPO/TMC0@TMC0@TMCE;Hajime Kitamura/=HINPO/TMC0@TMC0.

Bcc: []

Subject: CONFIDENTIAL - DRAFT Area and Dealer Letters for IS issue [URGENT]

Tanikawa-san:

I realize you are extremely busy, but can you approve the following documents?

George Morino
Quality Compliance Manager
Toyota Motor Sales, U.S.A., Inc.
Tel. 310-468-3392
Fax 310-468-3399

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----- Forwarded by George Morino/TMS/Toyota on 12/12/2005 08:22 PM -----

George Morino/TMS/Toyota
12/09/2005 03:20 PM
To Michihito Tanikawa/HINPO/TMC0@TMC0
cc Yasuhiro Morozumi/HINPO/TMC0@TMC0, Stefan_Brand@toyota.com, Mark_kubota@toyota.com, kirk_forsht@toyota.com, junichi_kobayashi@toyota.com, Moritomi Yoshizuru/HINPO/TMC0@TMC0@TMCE, Michiteru Kato/HINPO/TMC0@TMC0@TMCE, Hajime Kitamura/HINPO/TMC0@TMC0
Subject CONFIDENTIAL - DRAFT Area and Dealer Letters for IS issue [URGENT]

Hello Tanikawa-san:

As discussed, in case this becomes an issue, Lexus has drafted the following Area Office and Dealer Notification Letters. We request your assistance in approving these documents on Monday, Dec. 12th (Japan time).

[Area Office Letter]

[Dealer Letter]

As we communicated previously, we are also awaiting the following from TMC:
Technical Instructions
Sample Parts to validate the Technical Instructions
Warranty Operation Codes (including reimbursement for shipping costs from TMS to Lexus Dealers)
VIN list
Dimensions of the parts and packaging
Parts shipping schedule (including quantities)
Parts shipping invoice
PLEASE PROVIDE IT ON MONDAY!!!

George Morino
Quality Compliance Manager
Toyota Motor Sales, U.S.A., Inc.
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